NRP
Network for Research Professionals

2024-2025 *Professional Development Award*

Award amount: Ranges from $100 - $500
Application due date: September 19, 2024 by 5:00 pm EST
Professional development activities must occur between September 26, 2024 and June 30, 2025

Purpose

The UNC Network for Research Professionals is proud to announce our 2024-2025 NRP Professional Development Award. This award provides supplemental funding to help cover professional development opportunities for University of North Carolina at Chapel Hill employees or UNC Health employees whose work is focused on Human Subjects Research.

The award covers work-related education and training and can be used for conferences, certificates, continuing education, classes or seminars, or similar instructional opportunities that are not already covered by other resources. Specifically, the award is designed for expenses incurred prior to the opportunity (e.g., registration, materials, travel). Courses for academic credit are not eligible for this award, as those can be accessed through the University's tuition waiver benefit or UNC Health's educational assistance benefits.

Individual awards ranging from $100 - $500 will be granted depending on strength of application.

UNC Network for Research Professionals (NRP)

The UNC-NRP is a peer group that is open to all research personnel engaged in human subjects research to help increase awareness and communication of best practices through a series of educational seminars, resources, mentoring and networking programs.

Eligibility

1) Full or part-time permanent employees at the University of North Carolina at Chapel Hill (SHRA or EHRA non-faculty) or UNC Health who have been employed as a Research Professional for at least the past 1 year at the time of this application are eligible for this award.

2) Funding must be for individual benefit, relate to the employee's position, and meet a professional development purpose (not departmental).

3) Applicant may not have received the UNC NRP Professional Development Award for the same or a different opportunity in the two years prior to the application.

4) Applicants must indicate all other sources of funding they are pursuing and/or have already received (e.g., school/departmental funds, Educational Assistance Program, Janet B. Royster Scholarship, etc.).

5) Application must be complete and received by the deadline below.

If you have any questions about whether you are eligible, please contact the NRP at nrp@unc.edu.

NRP Steering Committee members that participate on the selection committee are ineligible to receive the award. In the event that a member of the selection committee has a conflict in reviewing an application, the selection committee member will not participate in the review of the specific applicant's file.

Application Instructions

All applications must be complete and submitted by the application deadline. Any incomplete applications will not be considered.

Applications are completed via this link to a Qualtrics survey.
1) Application form
2) Current CV/Resume
3) Letter of Support from current department, Supervisor, or Primary PI (Please include full names and contact information)

Deadline
The application deadline for this opportunity is September 19, 2024 at 5pm.
Awardees will be notified via email by September 25, 2024.

Requirements for Reimbursement
Funds will be disbursed by the University of North Carolina in the form of a reimbursement after the event or certification exam.
- If the event is a certification exam, you must provide verification that you successfully passed the exam in order to receive reimbursement.
- For other activities, you must provide verification of completion of the activity in order to receive reimbursement.
- In accordance with the IRS Accountable Plan policy, all reimbursements must be processed within 60 days of purchase to avoidable possible taxation. Travel reimbursements will be based on the trip end date.
- For conference travel, the awardee must follow all appropriate University and/or UNC Health travel policies. Consult your business unit for additional details, as needed.

Awardees must provide the NRP with contact information for their accounting representative within their business unit. The NRP will not directly process any reimbursements, nor will the NRP assist with arranging/approving travel.

For questions concerning the application process, contact nrp@unc.edu.

Example Opportunities

Odom Institute/Research Talk Qualitative Research Summer Intensive: https://www.researchtalk.com/

The Association of Clinical Research Professionals (ACRP) Certification: https://acrpnet.org/certification

ACRP Membership: https://acrpnet.org/membership/

ACRP Trainings (e.g., Implementing a Patient-Centered Informed Consent Process, Using Metrics to Improve Subject Recruitment and Retention, Site Quality Management Tools: SOPs, Metrics, and Training): https://acrpnet.org/training/

ACRP Annual Conference: https://acrpnet.org/events

The Society of Clinical Research Associates (SOCRA) Certification: https://www.socra.org/certification/program-overview/

SOCRA Membership: https://www.socra.org/membership/socra-membership-overview/

SOCRA Courses, Symposiums (e.g., Emergency Clinical Research, Advanced Site Management: Finance and Productivity, Monitoring & GCP Workshop, etc.): https://www.socra.org/conferences-and-education/

SOCRA Annual Conference: https://www.socra.org/annual-conference/2024/2024-annual-conference-information/

Project Management Institute (PMI) Membership: https://www.pmi.org/membership/join

PMI Certification: https://www.pmi.org/certifications

Clinical Research Project Management Association (CRPM) Membership: https://acrpm.org/membership/

CRPM courses and events: https://acrpm.org/

Regulatory Affairs Professional Society (RAPS) Membership: https://www.raps.org/join-raps

RAPS Courses (e.g., Globalization of Clinical Research Trials and Investigations, Effective Regulatory Communication, Medical Devices: Definition & Lifecycle, etc.): https://www.raps.org/education/courses?type=course

Regulatory Affairs Certification through the RAPS: https://www.raps.org/certifications/rac