

# The Office of Industry Contracting

Established July 2015

**Network of Research Professionals Meeting  
November 9, 2016**

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**Director**



**UNC**  
RESEARCH

# OIC performs all administrative and legal contracts functions with industry partners

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- Negotiate industry contract terms and conditions
- Draft & negotiate amendments, subcontracts
- Manage all contractual requirements related to PI Initiated Clinical Research (regardless of source of funds)
  - ❖ Providers of funds, material, subsites, labs, etc.
- Informational website in progress
- Office of record for all contract documents
- Execute contracts for the University on behalf of Vice Chancellor for Research

# OIC performs all administrative and legal contracts functions with industry partners

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- Develops UNC-CH template agreements
  - Core/Recharge Center Specific
  - Subsite Templates
- Available to present training to departments on
  - Industry contracting terms and conditions
  - UNC-CH industry contracting processes
- Participates in industry contracting education – NC TraCS Institute (Orientation) and MAGI Conferences

# OIC, OCT, OSR, etc.

**OIC** – Facilitate UNC-CH faculty contracting for clinical trials, data use agreements, confidentiality agreements, and with industry focusing on industry specific needs

**OCT** – Facilitate UNC-CH faculty with clinical trial regulatory compliance and study implementation

**OSR** – Facilitate UNC-CH faculty with non-profit grant submissions, proposals, and contracting with non-profit entities, and the US federal and state governments, and foreign governments



# Basic Division of Work

## Office of Industry Contracting

- All Principal Investigator Initiated Clinical Trial Agts – and all related agreements (subsites, funders, material providers, etc.)
- All clinical trial Agts.
- Non-clinical Research Agts.
- Core/Recharge Agts.
- Lab/Testing Agts.
- Services Agts.
- Collaboration/Consortia Agts.

AND

- ❖ All UNC-CH Confidentiality Agts.
- ❖ All UNC-CH Data Use Agts.

## Office of Sponsored Research Grants /Contracts With Non-profit Entities

- US Federal Government
- US State Governments
- Foreign Governments
- Universities
- Foundations



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# Current Processes

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## Complex and Confusing!

We are working with the Office of Research Information Systems (ORIS) to simplify the contract request process

- ❖ Agreements requiring budget approval will continue to be submitted through RAMSeS (using the eIPF process)
- ❖ Non-funded agreements (CDAs, DUAs, Master Agreements) will be submitted through the online UNC-CH contract system (ALICE)
- Long Term – 2017
  - ❖ ALICE will be merged with RAMSeS enabling submissions using one smart submission form which will be electronically routed to the correct UNC-CH contracts department based on your answers on the single online submission form

# ALICE Home Page

**ALICE** Office of Clinical Trials & Office of Industry Contracting @ UNC Chapel Hill

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[reements](#)

[fication Inbox](#)

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in Luther King, Jr. Blvd.  
1-E  
hill, NC 27599  
962.3630  
.843.2399  
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f Clinical Trials

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Jr. Blvd.  
J, CB #1651  
hill, NC 27599-1651  
843.2698  
.843.2399  
.edu

>> UNC - Chapel Hill

Welcome to ALICE – an information system for submitting and managing agreements with the Office of Industry Contracting (OIC) and managing clinical trial compliance and billing with the Office of Clinical Trials (OCT).

The Agreements Dashboard offers you the ability to:

[View Agreements in Progress](#)[View Agreements on File](#)

**Agreement Submission**

To submit a new Clinical (Human Subject) Trial Agreement

[Submit New CTA](#)

To submit requests for all Amendments, Confidentiality Agreements, Data Use Agreements; Lab/Testing Agreements; Master Agreements; MTAs (with funding other than shipping and handling); Service Agreements; Sponsored Research Agreements (Industry funding only, no federal funding); Outgoing Subcontracts (Subsites); and any other agreement

[Submit New Non-CTA Agreement Request](#)

To submit an externally funded budget for review/approval

\* Not required if the agreement has no funding or you are part of an approved Recharge / Core Center

[RAMSeS IPF](#)

To submit an MTA with no funding (fees for shipping and handling are not considered funding)

[BLUE MTA](#)

To submit any external professional activities for pay (EPAP), federal proposals, private foundation grant applications

[EPAP](#)

[https://apps.research.unc.edu/alice/index\\_auth.cfm](https://apps.research.unc.edu/alice/index_auth.cfm)



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# Process Simplification Pending

## CLINICAL TRIALS AND STUDIES

Submit Pre-CTA CDA requests and CTA requests through CRMS

- CRMS will notify OIC to set up a contract record
- A Contract Manager will be assigned
- You will receive an automated email notifying you that the record has been set up (Agt. #) and a Contract Manager has been assigned

## NON-CLINICAL RESEARCH

Submit other contract requests through ALICE website:

[https://apps.research.unc.edu/alice/index\\_auth.cfm](https://apps.research.unc.edu/alice/index_auth.cfm)

Click

Submit New Non-CTA Agreement Request

Submit Industry Sponsored Agt. Request (sponsor providing \$ or drug/device/other material)

Click

RAMSeS IPF

Request will be forwarded to OIC once budget is approved



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# OIC CONTRACT MANAGERS

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# Located at 720 MLK Jr. Blvd.

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Email – OIC@UNC.EDU

Website – [www.http://research.unc.edu/offices/oic/](http://research.unc.edu/offices/oic/)

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